

(Govt. Sponsored)

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Ref. .....

Date: 24.02.2018

## **NOTICE**

Please be known that the Bio-matric system will be started from 05.03.2018 and you are requested to mark your attendance in the bio-matric device at the time of entry and also mark your presence at the time of exit from this Institution and at the same time put your attendance in the Attendance Register. This notice is meant for all the teachers, librarians, part-time teachers, guest teachers and non-teaching staffs including casual staffs.

Your co-operation is highly solicited.

Teacher-in-Charge
Kandi Raj College
Kandi, Murshidabad
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Kandi Raj College
Kandi, Murshidabad