



# KANDI RAJ COLLEGE

(Govt. Sponsored)

Kandi, Murshidabad, West Bengal- 742137

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🌐 www.kandirajcollege.com

## Internal Quality Assurance Cell

### Minutes of the IQAC Meeting (Dated: 8.11.2017)

A meeting of the Internal quality Assurance Cell is held on **8.11.2017 at the Principal's Chamber**. The following members were present:

- (a) Prof. Dwarakeswar Dutta, Teacher-in-Charge & Chair Person of the IQAC
- (b) Dr. Hena Sinha, Member, Governing Body (other than TR).
- (c) Dr. Tapas Bandyopadhyay, Faculty member.
- (d) Prof. Rabiul Haque, Faculty member.
- (e) Dr. Sandip Kr. Basak, Faculty member.
- (f) Prof. Abdul Jaman Naser, Faculty member.
- (g) Prof. Jayanta Basu, Faculty member.
- (h) Dr. Jaharlal Pratihar, Member, Governing Body (TR).
- (i) Dr. Avijit Brahmachary, Member, Governing Body (TR).
- (j) Dr. Nasiruddin Mondal, Faculty member.
- (k) Mr. Himan Chowdhury, Librarian, Administrative member.
- (l) Prof. Ranendranath Datta, Ex-Prof. & Member of Governing Body, Kandi Raj College.
- (m) Sri Debashis Saha, Head Clerk, Administrative member.
- (n) Prof. Ila Biswas Guha Roy, Senior Faculty member & Coordinator, IQAC.

At the beginning Prof. Ila Biswas Guha Roy (Coordinator, IQAC) welcomed the Hon'ble members to the meeting. Based on the agendas scheduled for the meeting, the following resolutions are adopted:


### **Agenda 1: Review of the previous meeting held on 17.08.2017.**

The minutes of the meeting held on **17.08.2017** are read and duly approved by the members.

### **Agenda 2: To discuss arrangement of classrooms for better academic ambience.**

The members, especially faculty members, expressed their concern that the number of classrooms in the college is inadequate and they are also ill-equipped to carry on quality education. It is felt that the existing classrooms should be renovated to meet the demands of modern educational setup.

In this regard it is also felt that a number of classrooms should be updated to create modern ICT-enabled classrooms.

  
(Dwarakeswar Dutta)  
Teacher-In-Charge  
Kandi Raj College  
Kandi, Murshidabad



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## **Agenda 3: To discuss the issue of Regular Departmental Meetings.**

The coordinator mentioned in the meeting that a number of departments in the past have shown their reluctance to conduct regular departmental meetings.

It is resolved that the departments should be encouraged to conduct departmental meetings regularly and to keep records of the same.

## **Agenda 4: To discuss Library Automation.**

IQAC member and Librarian Mr. Himan Chowdhury raised the issue that the College Library is in a very poor state and needs urgent renovation.

It is resolved that the library facilities should be upgraded and fully automated modern library infrastructure be built to serve the greater interests of the student community.

## **Agenda 5: To discuss Institutional Preparedness for NAAC.**

All the members raised concern that the College has not yet applied for NAAC accreditation after the initial failed attempt made of 2015.

The coordinator assured the members that the work in this regard is going on and the college will soon be in a position to apply for the said accreditation.

## **Agenda 6: To discuss the Evaluation Process of Class/ Mid-term/ Test examinations.**

It is resolved that the result of Class/ Mid-term/ Test examinations will be put up on departmental notice boards for the benefit of the students.

It is further resolved that the answer-scripts of the said examination must be shown to the students so that they can gain vital insight regarding answering questions at examinations.


## **Agenda 7: Miscellaneous.**

Member Dr. Sandip Basak raised the issue of Educational Tours for the students.

It is resolved that wherever curriculum demands it, students will be strongly encouraged to join the Educational Tours conducted by the concerned department. The Teacher-in-Charge informed the members that in order to promote such activities the college will provide necessary financial grants.

The coordinator informed the meeting that the next meeting will be held, in the month of February/ March of next year.

The meeting ended with a formal vote of thanks.

  
(Dwarakeswar Dutta)  
Teacher-In-Charge  
Kandi Raj College  
Kandi, Murshidabad