



KANDI RAJ COLLEGE

(Govt. Sponsored)

Kandi, Murshidabad, West Bengal- 742137

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Internal quality Assurance Cell

Minutes of the IQAC Meeting (Dated: 26.09.2018)

A meeting of the Internal quality Assurance Cell is held on **26.09.2018** at the **Principal's Chamber**. The following members were present:

- (a) Prof. Dwarakeswar Dutta, Teacher-in-Charge & Chair Person of the IQAC
- (b) Dr. Hena Sinha, Member, Governing Body (other than TR).
- (c) Dr. Tapas Bandyopadhyay, Faculty member.
- (d) Prof. Rabiul Haque, Faculty member.
- (e) Dr. Sandip Kr. Basak, Faculty member.
- (f) Prof. Abdul Jaman Naser, Faculty member.
- (g) Prof. Jayanta Basu, Faculty member.
- (h) Dr. Jaharlal Pratihar, Member, Governing Body (TR).
- (i) Dr. Avijit Brahmachary, Member, Governing Body (TR).
- (j) Dr. Nasiruddin Mondal, Faculty member.
- (k) Mr. Himan Chowdhury, Librarian, Administrative member.
- (l) Prof. Ranendranath Datta, Ex-Prof. & Member of Governing Body, Kandi Raj College.
- (m) Sri Debashis Saha, Head Clerk, Administrative member.
- (n) Prof. Ila Biswas Guha Roy, Senior Faculty member & Coordinator, IQAC.

Prof. Ila Biswas Guha Roy (Coordinator, IQAC) welcomed the members and based on the agendas laid down for the meeting the following resolutions are adopted:


Agenda 1: Review of the previous meeting held on 10.05.2018.

The minutes of the meeting held on **10.05.2018** are read and duly approved by the members.

Agenda 2: To discuss the construction of a permanent stage for cultural activities.

The Chairperson briefed the meeting about the need to create a permanent stage for the Annual Cultural Program and other such programs held routinely in the college, and construction of temporary structure for such programs is turning out to be costly in the long run. It is resolved that a new permanent stage be built in the college premises for the purpose. The matter is further referred to the Building sub-committee for their inputs and future course of action.

Agenda 3: To discuss the construction of some more ICT classrooms and a Seminar Hall.


(Dwarakeswar Dutta)
Teacher-In-Charge
Kandi Raj College
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Some teaching faculty members expressed concern that the college lacks modern facilities to carry out quality teaching in the digital era.

It is therefore resolved that ICT facilities will be extended to some other classrooms (apart from the ones which already have this facility) and necessary procurements for the same be done through Purchase sub-committee.

Besides, the college lacks a good Seminar Hall for organizing seminars on different topics.

It is therefore proposed that a Modern Seminar Hall be built for the purpose. This is further forwarded to the Building Sub-committee for their inputs.

Agenda 4: To discuss the matter of Annual Cultural Program and Annual Sports.

The coordinator informed the members that the Annual College Sports and Annual Cultural Program is due in the next few months.

It is hereby resolved that both the programs will be held in due time under the guidance of the designated committees i.e. Sports Committee and Cultural Committee respectively.

Agenda 5: Miscellaneous


- (a) The coordinator informed the meeting that faculty members Mr. Makar Murmu, Dr. Jaharlal Pratihari, Dr. Arindam Sarkar and Dr. Rangana Sinha, have submitted proposals to join different Faculty Development Programs organized by authorized institutions across the country.

The Committee requests the Teacher-in-Charge to consider their proposals and to grant them permissions, subject to the fulfilment of all necessary pre-conditions and subject to the permission of the Governing Body, Kandi Raj College.

- (b) Some members enquired about the preparedness of the college for NAAC accreditation. The coordinator assured the members that necessary work in this regard is still going on.
- (c) Some faculty members, especially from the lab-based subjects, complained about the lack of equipment in the Departmental laboratories.
It is resolved that necessary lab equipment be purchased on a priority basis and the matter is further forwarded to the Purchase Committee.
- (d) The coordinator placed in the meeting the AAA (Administrative & Academic Audit) report for the academic session 2017-18. It was unanimously approved by the members. It will now be sent to external auditors for their approval.

The coordinator informed the meeting that the next meeting will be held, in the month of May, before the start of next academic year.

The meeting ended with a formal vote of thanks.


(Dwarakeswar Dutta)
Teacher-In-Charge
Kandi Raj College
Kandi, Murshidabad