



KANDI RAJ COLLEGE

(Govt. Sponsored)

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Kandi, Murshidabad, West Bengal- 742137

Internal Quality Assurance Cell

Minutes of the IQAC Meeting (Dated: 18.02.2021)

A meeting of the Internal Quality Assurance Cell is held on **18.02.2021** in **Online** mode. The following members were virtually present:

- (a) Dr. Nasiruddin Mondal, Teacher-in-Charge & Chair Person of the IQAC
- (b) Dr. Hena Sinha, Member, Governing Body (other than TR).
- (c) Prof. Ila Biswas Guha Roy, Member, Governing Body
- (d) Dr. Tapas Bandyopadhyay, Faculty member.
- (e) Prof. Rabiul Haque, Faculty member.
- (f) Prof. Jayanta Basu, Faculty member.
- (g) Prof. Dwarakeswar Dutta, Faculty member.
- (h) Mr. Himan Chowdhury, Librarian, Administrative member.
- (i) Prof. Ranendranath Datta, Ex-Prof. & Member of Governing Body, Kandi Raj College.
- (j) Sri Debashis Saha, Head Clerk, Administrative member.

- (k) Dr. Joydeep Roy, Faculty member & Coordinator, IQAC.

Dr. Joydeep Roy, IQAC coordinator, welcomed the members to this virtual meeting.

He opined that hopefully all the members are doing alright in these difficult times.

After due deliberation on all the scheduled agenda, the following resolutions are adopted:


Agenda 1: Review of the previous meeting held on 11.11.2020.

The minutes of the meeting held on 11.11.2020 are read and duly approved by the members.

Agenda 2: To discuss the issue of organizing Webinars in different departments.

The coordinator emphasized the need to organize more webinars in different departments of the college.

According to him [webinars are a cost-effective learning tool offering great flexibility and convenience. They can improve accessibility and outreach, helping to move towards inclusivity in education.](#)


(Dr. Nasiruddin Mondal)
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In this pandemic time [webinars can be effectively used to build an interactive experience to nurture the student community](#).

It is therefore resolved that the departments be encouraged to conduct webinars on different topics more frequently.

It is also decided that the coordinator, IQAC will communicate directly with the departmental heads of all the departments to urge them to organize departmental seminars.

Agenda 3: To discuss the issue of Departmental Routine.

The coordinator informed the meeting that there is some amount of confusion amongst the students regarding class routine.

It is therefore resolved that there will be no new Master Routine for this session. Each department will make their own departmental routine following the provisions made in the master routine.

Agenda 4: To discuss a proposal to induct new members into IQAC.

The coordinator informed the meeting that over the course of last few years four active members of IQAC have left the institution. They are (a) Prof. Abdul Jaman Naser; (b) Dr. Jahar Lal Pratihar; (c) Dr. Sandip Kr. Basak & (d) Dr. Abhijit Brahmachary.

After due discussion it is proposed that the following members of the teaching faculty be inducted into IQAC. They are (a) Prof. Srimonta Mondal; (b) Dr. Ananta Patra & (c) Prof. Sourav Majumdar

Also a proposal is made to induct Sri Sayan Goswami (Students' Representative) into the IQAC.

The committee requests the Teacher-in-Charge to do the needful in this regard.


Agenda 5: Miscellaneous

The coordinator informed the meeting that faculty members Dr. Ananta Patra, Dr. Suparna Naskar, Mrs. Mousumi Das, Mr. Sourav Majumdar, Mr. Pradip Bera and Mr. Himan Chowdhury have submitted proposals to join different Faculty Development Programs organized by authorized institutions across the country.

The committee requests the Teacher-in-Charge to consider their proposals and to grant them permissions, subject to the fulfilment of all necessary pre-conditions and subject to the permission of the Governing Body, Kandi Raj College.

The coordinator informed the members that the next meeting will be held in May/ June in online/ offline mode depending on the Covid situation.

The meeting ended with a formal vote of thanks.


(Dr. Nasiruddin Mondal)
Teacher-In-Charge
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